



**TERMS OF REFERENCE FOR  
EXTERNAL PROGRAMME EVALUATION**

**Kijanisha Afya Programme  
(Greening Primary Health Services Delivery in Underserved  
Communities)**

**Deadline: 13 December 2024, 17:00hrs**

## **1. Background**

ELICO Foundation (Energy and Livelihoods for Communities), is a non-governmental and non-profit organization established with the main goal of accelerating access to modern energy solutions for socio-economic development of rural Africa. It is a renewable energy hub for innovation, research, development, incubation and demonstration of appropriate technologies for increased access to clean energy services for socio-economic development of energy deprived communities in Africa.

The organisation envision to be the leader in renewable energy application, knowledge and demonstration in Africa. To accomplish that, ELICO specifically work to establish people-focused energy systems that are sustainable, affordable and resilient by working with front-runners in energy space.

In November 2023, ELICO Foundation entered into a partnership with Embassy of Ireland in Tanzania for a 12-month pilot programme entitled, “Kijanisha Afya (Greening Primary Health Services Delivery in Underserved Communities)”. The programme – with a budget of €600,000 – was designed to implement interventions that respond to the nexus of energy, climate action, gender and health. It will be implemented between November 2023 and October 2024 in Chemba and Mpwapwa districts (Dodoma region) and Buhigwe and Kasulu (Kigoma region).

After 12 months of programme implementation, ELICO intends to engage a qualified consultant(s) to provide an informed and unbiased third-party evaluation of the execution and outcomes of the Kijanisha Afya programme.

## **2. Objectives of the Programme Evaluation**

The main purposes of this evaluation are accountability and learning. The evaluator is tasked with providing an external assessment of the overall quality of the project relative to stated objectives and sectoral standards, with a view to offering insights and strategic guidance which will inform the continuous improvement of the Kijanisha Afya programme, ELICO Foundation (as an organisation) operations and future programmes design. Specifically:

- i) Assess the extent to which Kijanisha Afya’s design respond to communities needs and align with relevant plans, policies and strategies. Identify if any important elements were missing.
- ii) Assess performance of Kijanisha Afya implementation against the set objectives, outputs and expected outcomes. Identify any unexpected positive and negative outcomes.
- iii) Document technical, operational and logistical challenges faced during the implementation of the Kijanisha Afya.
- iv) Analyse cost-effectiveness of the implementation of Kijanisha Afya, including programme management and execution (procurement, installation, operations). Suggest potential cost saving/effectiveness, if any.
- v) Assess long-term sustainability of interventions implemented under the Kijanisha Afya, including installed infrastructure operations and maintenance.

- vi) Provide strategic recommendations for continuous improvement of Kijanisha Afya and/or similar future programmes.

### 3. Deliverables and Timeframe

The evaluation assignment, including reviews, all necessary field work, report preparation and submission must be completed no later than January 31st, 2025.

- Inception report: outlining how the evaluation will be conducted, aligning to the provided objectives | *2 January 2025*.
- Fieldwork: undertaking consultation with ELICO programme team and key programme beneficiaries and stakeholders | *12 January 2025*.
- A draft report and interactive PowerPoint presentation: outlining preliminary findings from the evaluation | *17 January 2025*.
- A validation session: with ELICO programme team, sharing preliminary findings from the evaluation | *23 January 2025*.
- A final report: containing an executive summary, detailed review of the evaluation findings, and recommendations | *29 January 2025*.

### 4. Skills and Experience

The consultant(s) must possess the following skills and experience:

- i) Substantial knowledge of climate change and energy sector landscape within the Tanzania context and beyond.
- ii) Evaluation skills and experience relevant to the programme objectives, sector, and regions.
- iii) Cultural sensitivity and ability to travel and work effectively in remote areas.
- iv) Specific experience in relevant quantitative and qualitative methods, and financial analysis for cost-effectiveness.
- v) Solutions-focused approach and ability to deliver concise documentation within deadlines.
- vi) Strong planning and organisational skills.
- vii) Excellent written and spoken communication skills in English and Swahili.

### 5. Tender Submission

Submissions must be sent to [procurement@elicofoundation.org](mailto:procurement@elicofoundation.org) or physically at ELICO Office (Plot. No. 288 Makwaia Street, Mikocheni – Dar es Salaam) no later than **17:00hrs (local time) on 13 December 2024**. **Late submissions will not be accepted.** The deadline for receipt of clarification questions is **17:00hrs (local time) on 6 December 2025**.

Submissions must include a letter of application expressing interest in undertaking the assignment, with a bid/proposal document that include the following:

- Proposed methodology including understanding of the task and how the consultant(s) plans to approach the assignment, including indicative days and timelines.
- A list of similar work demonstrating consultant(s) expertise and experience match the required deliverables.

- Curriculum Vitae of principle team members.
- A detailed budget outlining consultancy fee and associated logistics costs (such as transport, communication, stationeries, subsistence).

## **6. Award Criteria**

The submitted applications will be evaluated in accordance with the following criteria and weightings:

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| • Demonstrated company knowledge, expertise, experience, and track record | 30% |
| • Approach to the task and methodology                                    | 30% |
| • Accessibility and travel flexibility of the nominated consultant(s)     | 20% |
| • Budget  | 20% |

The above is only a summary of the evaluation process of the applicants. Other factors may be taken into account in the selection of the successful applicants.